

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
August 18, 2009**

The regular August 2009 meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Schoolhouse Café. Chairperson Fogarty called the meeting to order at 6:33p.m. with the Pledge to the Flag.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

Bob Fogarty
Kelly O'Brien Gavin
Lance Wolfe
Cheryl Kessler
Charles Chyko
Dennis Kuczynski
Daniel McGann

Megan Raup - Absent
Steven Schooley
Eric Stahley
Frank Suchwala
Thomas Tobin
Rhonda Wieners
Michael Yeager

Others present: Mr. David Bacher, Mr. Marc Freeman, Mr. James Dunkelberger, Mrs. Tracy Gillespie, Mr. James Kofskie, Dr. Thomas Rushton, Mr. Michael Sokoloski, Mrs. Lee Yost, Ms. Ann Marie Cary, Mrs. Jennifer Hain, Ms. Tricia Quick, Ms. Hope Cragle, Ms. Jessica Good, Mrs. Karen Olin, Ms. Teresa Drucker, Ms. Elaine Saladyga and Ms. Angela Ciucci.

A presentation was given by HOSA and Skills USA

An Executive Session was called at 6:40p.m. motioned by Mr. Chyko and seconded by Mr. Schooley to discuss a personnel matter. An affirmative voice vote was taken. The meeting reconvened at 6:55p.m.

APPROVAL OF MINUTES

Recommendation: Approve the minutes of the June 16, 2009 meeting as written.

Motioned by Mr. Chyko and seconded by Mr. Suchwala to approve the minutes of the June 16, 2009 meeting as written effective August 19, 2009. A voice vote was taken, one no vote per Mrs. Wieners.

TREASURER'S REPORT – June 2009

Beginning General Fund Balance	05/31/09	\$1,974,336.40
Add: June 2009 Deposits		\$755,396.76

June 16, 2009 Checks that were approved at the last meeting	\$376,905.99
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June Hand Written Checks issued Enclosed August 18 Board Packet	\$860,831.08
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Less: Total Checks Issued in June		<u>(\$1,237,737.07)</u>
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Ending General Fund Balance	06/30/09	<u>\$1,491,996.09</u>
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The First National Bank of Berwick	06/30/09	\$735,202.99
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First Columbia Bank & Trust	06/30/09	\$1,051,317.82
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First Columbia Bank & Trust - Certificate of Deposits	06/30/09	\$46,939.44
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Less: Outstanding Checks	06/30/09	<u>(\$341,464.16)</u>
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Ending General Fund Balance		<u>\$1,491,996.09</u>
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Beginning General Fund Balance	06/30/09	\$1,491,996.09
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Add: July 2009 Deposits		\$4,115.09
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July Hand Written Checks issued	\$140,083.76
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Less: Voided Checks July	<u>(\$301.50)</u>
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Total Checks Issued in July		<u>(\$139,782.26)</u>
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Ending General Fund Balance	07/31/09	<u>\$1,356,328.92</u>
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The First National Bank of Berwick	07/31/09	\$483,348.26
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First Columbia Bank & Trust	07/31/09	\$1,051,556.00
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First Columbia Bank & Trust - Certificate of Deposits	07/31/09	\$46,939.44
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Less: Outstanding Checks	07/31/09	<u>(\$225,514.78)</u>
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Ending General Fund Balance		<u>\$1,356,328.92</u>
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Recommendation: Approve the Treasurer's Report for June and July 2009 as presented.

Motioned by Mr. Chyko and seconded by Mr. McGann to approve Treasurer's report. An affirmative voice vote was taken.

APPROVAL OF BILLS – June, July, and August 18, 2009 Pages 3 – 6

Recommendation: Approve all June, July, and August 18, 2009 bills for payment.

Motioned by Mr. Chyko and seconded by Mrs. Kessler to approve all June, July, and August 18, 2009 bills for payment. An affirmative voice vote was taken.

APPROVAL OF BUSINESS MANAGER'S REPORT – June and July 2009 Pages 7 – 10

Recommendation: Approve the June and July 2009 Business Manager's Report as presented.

Motioned by Mr. Chyko and seconded by Mrs. Kessler to approve the June and July 2009 Business Manager's Report as presented. An affirmative voice vote was taken.

ADMINISTRATIVE REPORT – Director

Item 1. Personnel (Items A through Q)

A. **Recommendation:** Accept the resignation of Jason Sitler, Assistant Football Coach, retroactive to June 19, 2009. (Addendum A)

B. **Recommendation:** Approve Christopher Hart as an Adult & Industry Education Instructor effective August 19, 2009. (Addendum B)

C. **Recommendation:** Approve to hire Richard Slavick, as Head Cross Country Coach effective August 19, 2009 at a Step 1, Year 1 Salary of \$2,232.00. (Addendum C)

D. **Recommendation:** Approve the resignation of Mr. Roger Boschetto effective July 7, 2009. (Addendum D)

E. **Recommendation:** Approve the resignation of Mrs. Cheri Lyons, Paraprofessional effective August 19, 2009 due to health reasons. (Addendum E)

F. **Recommendation:** Approve to hire Mrs. Karen Olin of Berwick, as a Paraprofessional at an annual salary of \$13,650.00 effective August 19, 2009 with full benefits. All clearances on file. (Addendum F)

G. **Recommendation:** Approve to hire Teresa Drucker of Bloomsburg, as a 7/8 Paraprofessional, 1/8 Teacher Step 1, Class 1 at an annual salary of \$15,668.75 effective August 19, 2009 with full benefits. All clearances on file. (Addendum G)

H. **Recommendation:** Approve to hire Mr. Eric Beishline of Stillwater, as a Paraprofessional at an annual salary of \$13,650.00 effective August 19, 2009 with full benefits. All clearances on file. (Addendum H)

I. **Recommendation:** Approve elevation of Mr. James Kofskie of Bloomsburg, from 5/8 teacher to Full-time Step 2, Class 1 at an annual salary of \$31,250.00 effective August 19, 2009. All clearances on file.

J. **Recommendation:** Approve Samantha Thomas of Bloomsburg, to the Academic Substitute teacher list for the 2009-2010 school year. All clearances on file. (Addendum I)

K. **Recommendation:** Approve Jordan Cagigas of Berwick, to the Academic Substitute teacher list for the 2009-2010 school year. All clearances on file. (Addendum J)

L. **Recommendation:** Approve Vanessa Yoder of Nescopeck, to the Academic Substitute teacher list for the 2009-2010 school year. All clearances on file. (Addendum K)

M. Recommendation: Approve Edward Dillon as an Adult & Industry Education Instructor effective August 19, 2009. (Addendum L)

N. Recommendation: Approve Janet Naugle of Orangeville, to the Substitute list for cafeteria workers for the 2009-2010 school year; pending receipt of clearances. (Addendum M)

O. Recommendation: Approve Seth Traugh of Berwick, to the Academic Substitute teacher list for the 2009-2010 school year. All clearances on file. (Addendum N)

P. Recommendation: Approve Terry Chad as an Adult & Industry Education Instructor effective August 19, 2009. (Addendum O)

Q. Recommendation: Approve Mrs. Fay Knecht, Student Services Secretary retirement as of January 1, 2010.

Motioned by Mr. McGann and seconded by Mr. Schooley to approve all Personnel items A – Q and to amend the language in items F and H. An affirmative voice vote was taken with one No from Mr. Chyko.

Item 2. Substitute Pay rate

Recommendation: Approve an increase in substitute pay from \$70.00 to \$80.00 effective August 29, 2009.

Motioned by Mr. Yeager and seconded by Mrs. Kessler to approve an increase in substitute pay from \$70.00 to \$80.00 effective August 29, 2009. A roll call was taken with 9 Yes and 4 No Votes Mrs. Obrien – Gavin, Mr. Chyko, Mr. McGann and Mr. Tobin. Motion passes effective August 19, 2009.

Item 2a. Stipend

Recommendation: Approve stipend of \$1,000.00 per semester to Brenda Shultz for coordination of substitute coverage effective school year 2009-2010 effective August 19, 2009.

Motioned by Mr. Yeager to amend the recommendation to be read “Approve stipend for \$1,000 per semester for coordination of substitute coverage for school year 2009-2010”. The motion was seconded by Mrs. O’Brien- Gavin. An affirmative voice vote was taken.

A motion was made by Mr. Yeager to appoint Ms. Brenda Shultz the task to be coordinator of substitute coverage for the 2009-2010 school year. The motion was seconded by Mrs. O’Brien – Gavin. An affirmative voice vote was taken.

District	0-30 days	31-60 days	61 days +	Who Calls?	Stipend	Support Staff Member
Benton	\$85.00	\$90.00	\$90.00	Elem. Secretary	No	Elem. Secretary
Berwick	\$75.00	\$80.00	\$85.00	Aesop	No	Secretary
Bloomsburg	\$70.00	\$70.00	\$70.00	Secretary	\$3,600.00	Secretary
Central Columbia	\$70.00	\$85.00	\$85.00	Principal	No	Secretary
Danville	\$90.00	\$100.00	\$100.00	Adm. Asst.	\$4,150.00	Adm. Asst.
Millville	\$80.00	\$90.00	Salary Scale	Secretary	\$1,500.00	Secretary
Southern Columbia	\$80.00	\$80.00	\$80.00	2 Bldg. Lead Teachers	\$1,459.00 each	2 Bldg. Lead Teachers
CMAVTS	\$70.00	\$70.00	\$70.00	Principal	No	Principal

Average Sub-pay

0-30 days	31-60 days	61+
\$78.50	\$85.00	\$85.00 +

Average Stipend

LOW	MEDIAN	HIGH
\$1,459.00	\$2,433.60	\$4,150.00

Item 3. Out-of-state Fieldtrip

Recommendation: Approve Mr. Mauk and four students to attend FFA Nationals in West Springfield, Massachusetts on September 17-19, 2009 at a cost to the school of approximately \$900.00, effective August 19, 2009.

Motioned by Mrs. Kessler and seconded by Mr. McGann to approve Mr. Mauk and four students to attend FFA Nationals in West Springfield, Massachusetts on September 17-19, 2009 at a cost to the school of approximately \$900.00, effective August 19, 2009. An affirmative voice vote was taken.

Item 4. Classroom Observation Form – Addendum P

Recommendation: Approve the Classroom Observation Form for use for Professional Staff effective August 19, 2009.

Motioned by Mr. Chyko and seconded by Mr. Yeager to approve the Classroom Observation Form for use for Professional Staff effective August 19, 2009. An affirmative voice vote was taken.

Item 5. Administrative Performance Appraisal Form – Addendum Q

Recommendation: Approve the Administrative Performance Appraisal Form for use for Administration Staff effective August 19, 2009.

Motioned by Mr. Tobin and seconded by Mrs. Kessler to approve the Administrative Performance Appraisal Form for use for Administration Staff effective August 19, 2009. An affirmative voice vote was taken.

Item 6. Memorandum of Understanding between Penn College and CMAVTS

Recommendation: Approve the Memorandum of Understanding between Penn College and CMAVTS effective August 19, 2009. (Addendum R)

Motioned by Mrs. Wieners and seconded by Mr. Chyko to approve the Memorandum of Understanding between Penn College and CMAVTS effective August 19, 2009. An affirmative voice vote was taken.

Item 7. Employee Handbook on first reading --- Addendum S

Item 7a. Transportation Contracts

Recommendation: Approve the bus contractors, rates and drivers as follows for the 2009-2010 school year effective August 19, 2009. (See yellow sheet)

Motioned by Mrs. Kessler and seconded by Mr. Chyko to approve the bus contractors, rates and drivers as follows for the 2009-2010 school year effective August 19, 2009. (See yellow sheet) An affirmative voice vote was taken.

Item 8. Informational item – Entrance Plan – Dr. Rushton

Item 9. Administrative Reports

- A. Principal's Report – Mr. Bacher
- B. Director of Student Services Report – Mr. Freeman
- C. Special Education Director's Report – Mr. Dunkelberger
- D. Adult/Industry Education Report – Mrs. Gillespie – Addendum T
- E. Enrollment Report – Addendum U
- F. Cooperative Education Report (returning in September)
- G. Superintendent of Record Report – Dr. Stark
- H. Public Comment

Item 10. Upcoming Events

August 20 & 21, 2009	In-service Days
August 22, 2009	CMAVTS Football vs. Bloomsburg Scrimmage 10a.m.
August 24, 2009	First day of School
August 26, 2009	Girls' Varsity Soccer vs. N. Schuylkill 415p.m.
August 29, 2009	CMAVTS Football vs. Holy Redeemer Scrimmage 10a.m
	Girls' Varsity Soccer @ Weatherly 11a.m.
	Girls' JV Soccer @ Weatherly 1:00p.m.
September 1, 2009	Boys' & Girls' Varsity Cross Country @ Berwick 4:15p.m.
September 4, 2009	Girls' Varsity Soccer @ Meadowbrook Tournament
September 5, 2009	Boys' Varsity Football vs. Bucktail 1p.m.
September 7, 2009	Labor Day – Schools and Offices Closed
September 8, 2009	Boys' & Girls' Varsity Cross Country @ Bloomsburg 4p.m.
September 10, 2009	Girls' Varsity Soccer vs. Sullivan County @ 4:30p.m.
September 11, 2009	PAC meeting @ 9:30a.m.
	Boys' Varsity Football @ Nanticoke Area 7p.m.
September 12, 2009	Girls' Varsity Soccer ---East Juniata Tournament
September 14, 2009	Boys' JV Football vs. Nanticoke 4:30p.m.
September 15, 2009	JOC meeting @ 6:30p.m. Schoolhouse Café
	Boys' & Girls' Varsity Cross Country @ Sullivan County 4:30p.m.
	Girls' Varsity Soccer @ Our Lady of Lourdes 6p.m.

Motion by Mr. Chyko to adjourn the meeting at 9:00p.m. and seconded by Mrs. O'Brien – Gavin. An affirmative voice vote was taken.

Respectfully Submitted,

Michael J. Sokoloski
Secretary

MJS/ac