

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
December 15, 2009**

The regular December 2009 meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Schoolhouse Café. Chairperson Fogarty called the meeting to order at 6:31p.m. with the Pledge to the Flag.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

Bob Fogarty
Steven Schooley
Eric Stahley
Cheryl Kessler
Thomas Tobin
Dennis Kuczynski
Michael Yeager

Martin Walzer
Frank Suchwala
Thomas Tobin
Charles Chyko-Absent
Rhonda Wieners
Daniel McGann

Others present: Dr. Thomas Rushton, Dr. Kathleen Stark, Mr. David Bacher, Mr. Michael Sokoloski, Mr. Marc Freeman, Ms. Angela Ciucci, Mrs. Holly Diltz, Mrs. Judi Gensemer, Mrs. Tracy Gillespie, Mr. Lance Wolfe, Mr. Brandon Hartman, Mr. Arthur Welch, and Mr. James Kofskie.

Executive Session

Mr. Suchwala made a motion at 6:38p.m. to go into an executive session. The motion was seconded by Mrs. Wieners. An affirmative voice vote was taken. At 7:24p.m. Mrs. Kessler made a motion to reconvene the meeting and Mrs. Wieners seconded the motion. An affirmative voice vote was taken. The meeting began in regular session at 7:28p.m.

PUBLIC COMMENT

There was no public comment at this time.

ANNUAL REORGANIZATION

ELECTION OF A TEMPORARY CHAIRPERSON

Mr. Suchwala nominated Mr. Yeager as Temporary Chairperson and the nomination was seconded by Mr. Walzer. Motion to close nomination was made by Mr. Kuczynski and seconded by Mr. McGann. A roll call vote was taken with 11 Yes; motion passes.

ELECTION OF A CHAIRPERSON

Mr. Schooley nominated Mr. Fogarty as Chairperson and the nomination was seconded by Mr. Walzer. Motion to close nomination was made by Mr. Stahley and seconded by Mr. Schooley. A roll call vote was taken with 10 Yes, and 1 No (Mr. Suchwala); motion passes.

ELECTION OF A VICE CHAIRPERSON

Mr. Kuczynski nominated Mr. Yeager as Vice Chairperson and the nomination was seconded by Mr. Fogarty. Motion to close nomination was made by Mr. Stahley and seconded by Mr. Schooley. A roll call vote was taken with 11 Yes; motion passes.

******Mr. Suchwala made a motion to approve the Support Staff Collective Bargaining Agreement from July 1, 2008 through June 30, 2013 and the motion was seconded by Mr. Tobin. Mr. Yeager, Mr. Tobin and Mrs. Wieners stressed their concerns over the support staff collective bargaining contract. A roll call vote was taken with 10 No, 1 Yes (Mr. Fogarty).***

APPROVAL OF MINUTES

Recommendation: Approve the minutes of the November 17, 2009 meeting as written.

Motioned by Mr. Tobin and seconded by Mrs. Wieners to approve the minutes of the November 17, 2009 meeting as written. An affirmative voice vote was taken.

TREASURER’S REPORT NOVEMBER 2009

Beginning General Fund Balance	10/31/09	\$1,999,924.57
Add: November 2009 Deposits		\$ 206,602.27
Less Checks Written:		
November Hand Written Checks Issued		\$ 328,361.74
November 17, 2009 Checks Approved at last month’s meeting		\$ 198,783.58
Voided Checks in November		<u>\$ 1,488.41)</u>
Total Checks Issued		<u>(\$ 525,656.91)</u>
Ending General Fund Balance	11/30/09	<u>1,680,869.93</u>
The First National Bank of Berwick	11/30/09	\$ 795,009.14
First Columbia Bank & Trust	11/30/09	\$ 86,064.03
First Columbia Bank & Trust – Certificate of Deposits	11/30/09	\$ 46,939.44

Less: Outstanding Checks 11/30/09 (\$ 47,142.68)

Ending General Fund Balance **\$ 1,680,869.93**

Recommendation: Approve the Treasurer's Report for November 2009 as presented.

Motioned by Mr. Schooley and seconded by Mr. Yeager to approve the Treasurer's Report for November 2009 as presented. An affirmative voice vote was taken.

APPROVAL OF BILLS – November 2009 Pages 4-7

Recommendation: Approval of all November 2009 bills as presented.

Motioned by Mr. Kuczynski and seconded by Mr. McGann to approve all November 2009 bills as presented. An affirmative voice vote was taken.

APPROVAL OF BUSINESS MANAGER'S REPORT – November 2009
Pages 8-10

Recommendation: Approve the November 2009 Business Manager's Report as presented.

Motioned by Mr. Tobin and seconded by Mrs. Wiener's to approve the November 2009 Business Manager's Report as presented. An affirmative voice vote was taken.

ADMINISTRATIVE REPORT – Director

Item 1. Personnel (A through H)

- A. **Recommendation:** Approve Eric Beishline, Paraprofessional an unpaid absence from January 4-8, 2010. (Addendum A)
- B. **Recommendation:** Approve Keith Cagigas Electricity Instructor tenure effective December 16, 2009.
- C. **Recommendation:** Approve Justin Wright of Nescopeck, PA to the Vocational Substitute list effective December 16, 2009; pending receipt of clearances. (Addendum B)
- D. **Recommendation:** Approve James Eves, as an Adult & Industry Education instructor at a rate of \$20.00 per hour effective December 16, 2009. (Addendum C)
- E. **Recommendation:** Reapprove the Spring Sports Coaches for the 2009-2010 2009 spring season, as indicated below. All clearances on file.

Coach	Sport	Step	Year	Salary
Roger Mowery	Head Softball	Step 8	Year 8	\$3,528.00
Nathan Conroy	1/2 Assistant Softball	Step 4	Year 4	\$ 936.00
Jamie Sysco	1/2 Assistant Softball	Step 2	Year 2	\$ 756.00
Robert Quick	Head Baseball	Step 4	Year 4	\$ 3,096.00
Marvin Eveland	1/2 Assistant Baseball	Step 2	Year 2	\$ 756.00
Kevin Kressler	1/2 Assistant Baseball	Step 2	Year 2	\$ 756.00

F. **Recommendation:** Approve to hire Tony Lylo, of Berwick, PA as Business Manager at a pro-rated salary of \$68,000.00 with full benefits effective December 31, 2009; pending receipt of clearances. (Addendum D)

G. **Recommendation:** Approve Connie Wech as a Co-Advisor for yearbook at a salary of \$1,055.00 effective December 16th, 2009 through June 9, 2010.

H. **Recommendation:** Approve the retirement of Mr. John Austin, Custodian effective March 16, 2010.

Motioned by Mr. Suchwala and seconded by Mrs. Weiners to approve all personnel items in A through H. An affirmative voice vote was taken.

Item 2. Field Trip (Addendum E)

Recommendation: Approve CMAVTS Honors English students and chaperones to attend an out-of-state field trip to New York City, NY on April 17, 2010, at no cost to the school.

Motioned by Mrs. Kessler and seconded by Mr. Yeager to approve CMAVTS Honors English students and chaperones to attend an out-of-state field trip to New

York City, NY on April 17, 2010, at no cost to the school. An affirmative voice vote was taken.

Item 3. Budget Timeline Schedule

*December 2009	Consideration of Budget requests to Staff
*December 2009-January 2010	Formation of Budget by CMAVTS Administration
*January 15, 2010	Review of preliminary budget by PAC
*January 19, 2010	Review of preliminary budget by JOC
*February 2010	Final formulation
*February 11, 2010	Final review by PAC
*February 16, 2010	Final review by JOC
*March 2010	Review / Approval by District Boards
*April 2010	Report of District Board Action to JOC

Item 4. Greensylvania – informational item

Item 5. OAC Minutes – to be available at the meeting

Recommendation: Approve the OAC minutes as written effective December 16, 2009.

Motioned by Mr. Kuczynski and seconded by Mrs. Kessler to approve the OAC minutes as written effective December 16, 2009. An affirmative voice vote was taken.

Item 6. Donation

Recommendation: Accept 10 bags of Mason’s lime and 1.5 ton of Mason’s sand from Central Builders Supply Company of Sunbury, PA estimated value of \$140.00 effective December 16, 2009.

Motioned by Mr. Schooley and seconded by Mrs. Wieners to Accept 10 bags of Mason’s lime and 1.5 ton of Mason’s sand from Central Builders Supply Company of Sunbury, PA estimated value of \$140.00 effective December 16, 2009. An affirmative voice vote was taken.

Item 7. Administrative Reports

- A. Principal's Report – Mr. Bacher**
- B. Director of Student Services Report – Mr. Freeman**
- C. Special Education Director's Report – Mr. Dunkelberger**
- D. Adult/Industry Education Report – Mrs. Gillespie –Addendum F**
- E. Cooperative Education Report– Addendum G**
- F. Enrollment Report – Addendum H**
- G. Superintendent of Record Report – Dr. Stark**

Item 8. Upcoming Events

Activity Day	December 16, 2009
Christmas rolls and cookies sales	December 16-23, 2009
Poinsettias sales	December 16-23, 2009
Christmas vacation	December 24-January 3, 2010
PAC meeting	January 15, 2010
ACT 80 day – MAX Teaching	January 18, 2010
JOC Meeting	January 19, 2010

A motion by Mr. Suchwala to adjourn the meeting at 8:15p.m. was seconded by Mrs. Wieners. An affirmative voice vote was taken.

Respectfully Submitted,

Michael J. Sokoloski
Secretary

MJS/ac