

**MINUTES
COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
June 16, 2009**

The regular June 2009 meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Schoolhouse Café. Chairperson Fogarty called the meeting to order at 6:31p.m. with the Pledge to the Flag.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

Bob Fogarty	Megan Raup
Kelly O'Brien Gavin-Absent	Steven Schooley-Absent
Lance Wolfe	Dave Stellfox-Absent
Cheryl Kessler	Frank Suchwala-late
Thomas Tobin	Dennis Kuczynski
Rhonda Wieners -Absent	Daniel McGann
Michael Yeager	Charles Chyko

Others present: Mr. David Bacher, Mr. Donald Pursel, Mr. James Dunkelberger, Mrs. Tracy Gillespie, Mr. James Kofskie, Dr. Thomas Rushton, Mr. Michael Sokoloski, Mrs. Lee Yost, Mr. Eric Turofski, Ms. Amber Snarski and Ms. Angela Ciucci.

****An executive session was called at 6:32p.m. to discuss a Personnel item. The meeting reconvened at 7:00p.m.****

APPROVAL OF MINUTES

Recommendation: Approve the minutes of the May 19, 2009 meeting as written.

Motioned by Mr. Chyko and seconded by Mr. McGann to approve the minutes of the May 19, 2009 meeting as written effective June 17, 2009. An affirmative voice vote was taken.

TREASURER'S REPORT – May 2009

Beginning General Fund Balance	04/30/09	\$1,579,444.30
May 2009 Deposits		\$900,705.40
May 19, 2009 Checks that were approved at last months meeting	\$176,547.75	

May Hand Written Checks issued	\$329,422.05	
Enclosed June 16 Board Packet		
Less: Voided Check in May	<u>(\$156.50)</u>	
Total Checks Issued in May		<u>(\$505,813.30)</u>
Ending General Fund Balance	05/31/09	<u>\$1,974,336.40</u>
The First National Bank of Berwick	05/31/09	\$1,075,758.75
First Columbia Bank & Trust	05/31/09	\$908,705.38
First Columbia Bank & Trust - Certificate of Deposits	05/31/09	\$45,714.85
Less: Outstanding Checks	05/31/09	<u>(\$55,842.58)</u>
Ending General Fund Balance		<u>\$1,974,336.40</u>

Recommendation: Approve the Treasurer’s Report for May 2009 as presented.

Motioned by Mr. Chyko and seconded by Mr. McGann to approve the Treasurer’s Report for May 2009 as presented effective June 17, 2009. An affirmative voice vote was taken.

APPROVAL OF BILLS – MAY 2009 Pages 3 – 6

Recommendation: Approve all May 2009 bills for payment.

Motioned by Mr. Kuczynski and seconded by Mr. McGann to approve all May 2009 bills for payment effective June 17, 2009. An affirmative voice vote was taken.

APPROVAL OF BUSINESS MANAGER’S REPORT – May 2009 Pages 7 – 10

Recommendation: Approve the May 2009 Business Manager’s Report as presented.

Motioned by Mr. Chyko and seconded by Mr. McGann to approve the May 2009 Business Manager’s Report as presented effective June 17, 2009. An affirmative voice vote was taken.

ADMINISTRATIVE REPORT – Director

Item 1. Personnel

a. Hiring of Physical Education Teachers – Addendum A & B

Recommendation: Hire Amber Snarski, of Elysburg, PA as a Physical Education teacher for the 2009-2010 academic school year at Step 3, Class 2, Year 1 at an annual salary of \$33,200.00 with full benefits effective September 1, 2009. All clearances on file. (Addendum A)

Recommendation: Hire Donald Pursel, of Danville, PA as a Physical Education teacher for the 2009-2010 academic school year at Step 1, Year 1 at an annual salary of \$29,800.00 with full benefits effective September 1, 2009. All clearances on file. (Addendum B)

b. Hiring of Building Trades Instructor – Addendum C

Recommendation: Hire Eric Turofski, of Catawissa, PA as Building Trades Maintenance Instructor for the 2009-2010 academic school year at Step 1, Class 6, Year 1 at an annual salary of \$37,024.00 with full benefits effective September 1, 2009. All clearances on file. (Addendum C)

c. Adult Education Instructors

Recommendation: Approve Scott Weiss as an Adult & Industry Education Instructor effective June 17, 2009. (Addendum D)

Recommendation: Approve Rochelle Naus as an Adult & Industry Education Instructor effective June 17, 2009. (Addendum E)

Motioned by Mr. McGann and seconded by Mr. Chyko to approve all Personnel items listed above A through C effective June 17, 2009. An affirmative voice vote was taken.

d. Substitute Pay rate

Recommendation: Approve an increase in substitute pay from \$70.00 to \$80.00 effective August 29, 2009.

Motioned by Mr. Tobin to table item D and seconded by Mr. Chyko to discuss the Substitute pay rate at next JOC meeting held in August. A roll call vote was taken with 9 Yes and 1 No by Mr. Yeager.

e. Stipend

Recommendation: Approve stipend of \$1,000.00 per semester to Brenda Shultz for coordination of substitute coverage effective school year 2009-2010.

Motioned by Mr. Suchwala to table item E and seconded by Mr. Tobin to discuss the additional stipend for Ms. Shultz at next JOC meeting held in August. A roll call vote was taken with 9 Yes and 1 No by Mr. Yeager.

f. Business Manager's Salary

Recommendation: To amend the Business Manager's contract to reflect a change in salary beginning 7/1/09 to \$ 72, 500 annually.

An affirmative voice vote was taken, 9 yes, and one no vote being Mr. Suchwala.

Item 2. Policy Approval – Addendum F

Recommendation: Approve the Dual Enrollment Policy No. 912.1 on second reading and schedule it for adoption on June 17, 2009.

Motioned by Mrs. Kessler and seconded by Mr. Chyko to approve the Dual Enrollment Policy No. 912.1 on second reading and schedule it for adoption on June 17, 2009. An affirmative voice vote was taken.

Item 3. Name Change – informational item

Item 4. Donation

Recommendation: Accept three scoops of black mulch from Westy's Mulch in the amount of \$118.00 to be used for the memorial plaque for deceased CMAVTS students.

Recommendation: Accept Dr. Francis Peters \$300.00 contribution to CMAVTS students' attending National competitions in June and July effective June 17, 2009.

Motioned by Mr. Chyko and seconded by Mr. Suchwala to accept the donations as listed above from Westy's Mulch and Dr. Franklin Peters effective June 17, 2009. An affirmative voice vote was taken.

Item 5. School Lunch Prices

Recommendation: Approve school lunch prices for the 2009-2010 school year as follows: Student lunch, \$2.00; Employee lunch, \$3.50.

Motioned by Mr. Chyko and seconded by Mr. McGann to approve school lunch prices for the 2009-2010 school year as follows: Student lunch, \$2.00; Employee lunch, \$3.50 effective June 17, 2009. An affirmative voice vote was taken.

Item 6. Bid

Recommendation: To accept the second highest bid from Arthur Zehner on the sale of the 1999 Dodge Dakota sport pick-up truck in the amount of \$1,100.00. The highest bidder Joe W. Farver who was approved at the May 2009 JOC Meeting, retracted their bid due to unforeseen circumstances.

Motioned by Mr. Kuczynski and seconded by Mr. Chyko to accept the second highest bid from Arthur Zehner on the sale of the 1999 Dodge Dakota sport pick-up truck in the amount of \$1,100.00. The highest bidder Joe W. Farver who was approved at the May 2009 JOC Meeting, retracted their bid due to unforeseen circumstances effective June 17, 2009. An affirmative voice vote was taken.

Item 6a. Act 80 Day

Recommendation: Approve to add May 7, 2010 as an ACT 80 day to the school year calendar effective June 17, 2009.

Motioned by Mr. Chyko and seconded by Mr. Yeager to approve to add May 7, 2010 as an Act 80 day to the school year calendar effective June 17, 2009. An affirmative voice vote was taken.

Item 7. Administrative Reports

- A. Principal's Report – Mr. Bacher
- B. Director of Student Services Report – Mr. Bacher
- C. Special Education Director's Report – Mr. Dunkelberger
- D. Adult/Industry Education Report – Mrs. Gillespie – Adult Education Presentation
- E. Enrollment Report – Addendum G
- F. Cooperative Education Report – Addendum H
- G. Superintendent of Record Report – Dr. Bickford
- H. Public Comment

Item 8. Upcoming Events

Independence Day Holiday Offices & School Closed	July 3, 2009
Career Camp Week 1	July 13-17, 2009
Career Camp Week 2	July 20-24, 2009
Computer Camp	July 27-31, 2009
PAC Meeting	August 14, 2009
JOC Meeting	August 18, 2009

Motion to adjourn the meeting at 7:50p.m. by Mr. Chyko and seconded by Mr. Kuczynski to adjourn the meeting. An affirmative voice vote was taken.

Respectfully Submitted,

Michael J. Sokoloski
Secretary

MJS/ac