

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
May 19, 2009**

The regular May 2009 meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Schoolhouse Café. Chairperson Fogarty called the meeting to order at 6:31p.m. with the Pledge to the Flag.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

Bob Fogarty	Megan Raup-Absent
Kelly O'Brien Gavin	Steven Schooley
Lance Wolfe	Dave Stellfox -Absent
Cheryl Kessler	Frank Suchwala
Charley Chyko	Thomas Tobin
Dennis Kuczynski	Rhonda Wieners-Absent
Suzy Wiegand	Daniel McGann-Absent
Michael Yeager-Absent	

Others present: Dr. Thomas Rushton, Dr. Susan Bickford, Mr. David Bacher, Mr. James Dunkelberger, Mr. Michael Sokoloski, Mr. Marc Freeman, Mr. James Kofskie, Mrs. Lee Yost, Mrs. Tracy Gillespie, Mrs. Fay Knecht, and Ms. Angela Ciucci.

An executive session was motioned by Mr. Chyko and seconded by Mr. Suchwala to discuss Personnel items at 6:32p.m. The meeting reconvened at 7:24p.m.

APPROVAL OF MINUTES

Recommendation: Approve the minutes of the April 21, 2009 meeting as written.

Motioned by Mr. Chyko and seconded by Mrs. O'Brien – Gavin to approve the minutes of the April 21, 2009 meeting as written effective May 20, 2009. An affirmative voice vote was taken.

TREASURER'S REPORT – April 2009

Beginning General Fund Balance	03/31/09	\$1,406,682.31
April 2009 Deposits		\$691,943.92
April 21, 2009 Checks that were approved at last months meeting		\$207,417.14

April Hand Written Checks issued \$311,764.79
 Enclosed May 19 Board Packet

Total Checks Issued in April		<u>(\$519,181.93)</u>
Ending General Fund Balance	04/30/09	<u>\$1,579,444.30</u>
The First National Bank of Berwick	04/30/09	\$697,280.73
First Columbia Bank & Trust	04/30/09	\$898,298.15
First Columbia Bank & Trust - Certificate of Deposits	04/30/09	\$45,714.85
Less: Outstanding Checks	04/30/09	<u>(\$61,849.43)</u>
Ending General Fund Balance		<u>\$1,579,444.30</u>

Recommendation: Approve the Treasurer’s Report for April 2009 as presented.

Motioned by Mr. Chyko and seconded by Mrs. O’Brien – Gavin to approve the Treasurer’s Report for April 2009 as presented effective May 20, 2009. An affirmative voice vote was taken.

APPROVAL OF BILLS – APRIL 2009 Pages 3 – 6

Recommendation: Approve all APRIL 2009 bills for payment.

Motioned by Mr. Schooley and seconded by Mr. Chyko to approve all April 2009 bills for payment effective May 20, 2009. An affirmative voice vote was taken.

APPROVAL OF BUSINESS MANAGER’S REPORT – APRIL 2009 Pages 7 – 10

Recommendation: Approve the APRIL 2009 Business Manager’s Report as presented.

Motioned by Mr. Schooley and seconded by Mr. Chyko to approve the April 2009 Business Manager’s Report as presented effective May 20, 2009. An affirmative voice vote was taken.

ADMINISTRATIVE REPORT

Item 1. Personnel

Recommendation: Approve the retirement of Mr. Lanny Fetterman, Physical Education teacher effective June 9, 2009. (Addendum A)

Recommendation: Approve the retirement of Mrs. Bonnie Fetterman, Physical Education teacher effective June 9, 2009. (Addendum B)

Recommendation: Approve the retirement of Mr. Steven Younkens, Vocational Instructor effective June 9, 2009. (Addendum C)

Recommendation: Approve the elevation of Bryan Hiller from 5/8 teacher to full-time Teacher at an annual salary of \$39,989.00. He is also eligible for the annual raise.

Recommendation: Approve T.J. Willoughby, of Danville, PA to the academic substitute list for the 2008-2009 SY, pending receipt of clearances. (Addendum D)

Motioned by Mr. Chyko and seconded by Mrs. Wiegand to approve all Personnel items as listed above effective May 20, 2009. An affirmative voice vote was taken.

Item 1A.

Recommendation: Approve to hire Marc Freeman, of Bloomsburg, PA as Director of Student Services at a pro-rated annual salary of \$58,500.00 effective May 20, 2009. He will not be eligible for an increase until July 1, 2010. All clearances on file.

Motioned by Mr. Schooley and seconded by Mr. Chyko to hire Marc Freeman, of Bloomsburg, PA as Director of Student Services at a pro-rated annual salary of \$58,500.00 effective May 20, 2009. He will not be eligible for an increase until July 1, 2010. All clearances on file. An affirmative voice vote was taken.

Item 2. Classified Employee Salaries Scale Recommendation – Addendum E

Recommendation: Approve the classified employee salary increases as reflected in Addendum E effective July 1, 2009.

Motioned by Mr. Tobin and seconded by Mr. Chyko to table the classified employee salary increases for future JOC meetings. An affirmative voice vote was taken.

Item 2a. Athletic Director Salary

Recommendation: Renew contract of Athletic Director with annual salary of \$1,000.00, \$750.00 towards health insurance effective July 1, 2009.

Motioned by Mr. Kuczynski and seconded by Mr. Chyko to renew contract of Athletic Director with annual salary of \$1,000.00, \$750.00 towards health insurance effective July 1, 2009. An affirmative voice vote was taken.

Item 3. Cross Country – informational item

Dr. Rushton discussed Cross Country as a Recognized Sport vs. Exhibition Sport with the JOC members. A motion was made by Mr. Chyko and seconded by Mrs. O'Brien – Gavin to approve Cross Country as a Recognized Sport effective May 20, 2009. A vote was taken 8 Yes, 2 No (Mr. Schooley and Mr. Tobin)

Item 4. Approval of Graduating Class List – Addendum F

Recommendation: Approve the Class of 2009 Graduating Class List as presented in Addendum F.

Motioned by Mr. Suchwala and seconded by Mr. Chyko to approve the Class of 2009 Graduating Class List as presented in Addendum F effective May 20, 2009. An affirmative voice vote was taken.

Item 5. Appointments for 2009-2010 School Year

Recommendation: Appoint Dr. Kathleen Stark, Superintendent, Millville Area School District, as Superintendent of Record for SY 2009-2010, at a stipend of \$2,000.00.

Recommendation: Hire Brewer, Gehrig, & Johnson, CPAs, of Bloomsburg, PA, as the Columbia-Montour AVTS School Auditor for SY 2009-2010, at an annual stipend not to exceed \$10,600.00.

Recommendation: Appoint the First Keystone National Bank as depository for the school's General Fund and First Columbia Bank & Trust Co. as depository for all other accounts for SY 2009-2010.

Recommendation: Appoint Daniel McGann as Treasurer for SY 2009-2010.

Recommendation: Hire Dr. Albert Alley as the Columbia-Montour AVTS School Physician for SY 2009-2010, at a stipend of \$2,000.00.

Recommendation: Hire the firm of Derr, Pursel, Luschas & Norton with Mr. Gary Norton as the school's Solicitor for SY 2009-2010 at an annual stipend of \$500.00.

Motioned by Mr. Chyko and seconded by Mr. Wolfe to approve all the appointments for the 2009-2010 SY effective May 20, 2009. An affirmative voice vote was taken.

Item 6. Out of State Fieldtrip – Addendum G

Recommendation: Approve Ms. Ann Cary and four students to attend the National HOSA Competition in Nashville, Tennessee from June 23rd, 2009 through June 28th, 2009, at a cost not to exceed \$3,000.00.

Motioned by Mr. Kuczynski and seconded by Mr. Chyko to approve Ms. Ann Cary and four students to attend the National HOSA Competition in Nashville, Tennessee from

June 23rd, 2009 through June 28th, 2009, at a cost not to exceed \$3,000.00 effective May 20, 2009. An affirmative voice vote was taken.

Item 7. General Fund Operating Budget – Informational Item

Below is a summary of the voting results for the 2009-2010 General Fund Operating Budget:

**Columbia-Montour AVTS
2009-2010 Budget Vote**

District	Yes	No	Abstain	Absent	Approved by District?
Benton	7	0	0	2	Yes
Berwick	9	0	0	0	Yes
Bloomsburg	7	0	0	2	Yes
Central	9	0	0	0	Yes
Danville	8	0	0	1	Yes
Millville	9	0	0	0	Yes
Southern	8	0	0	1	Yes
Grand Total	57	0	0	6	

Item 8. Student Athletic Insurance

Recommendation: Accept a proposal from A.G. Administrators to provide athletic and student insurance at the following rates for the 2009-2010 school year. The rates have been the same for the last five years.

Interscholastic All Sports Insurance 2009-2010 Premium Student Insurance:
\$5,800.00
\$124.00(24-hour coverage)
\$28.00(school time)

Motioned by Mr. Schooley and seconded by Mr. Chyko to accept a proposal from A.G. Administrators to provide athletic and student insurance at the following rates for the 2009-2010 school year effective May 20, 2009. The rates have been the same for the last five years. An affirmative voice vote was taken.

Item 9. Homebound Instruction

Recommendation: Approve Homebound instruction for a CMAVTS student residing in the Berwick Area School District.

Motioned was made by Mr. Kuczynski and seconded by Mr. Chyko to approve Homebound instruction for a CMAVTS student residing in the Berwick Area School District effective May 20, 2009. An affirmative voice vote was taken.

Item 10. Policy Approval

Recommendation: Approve the Dual Enrollment Policy No. 912.1 on second reading and schedule it for adoption on May 20, 2009.

Motioned by Mr. Suchwala and seconded by Mr. Chyko to table the Dual Enrollment Policy No. 912.1 until the June JOC Meeting. An affirmative voice vote was taken.

Item 11. JOC Meeting Dates 2009-2010 SY – informational item – Addendum H

11A. Car bids

Recommendation: Accept the bid from Joe W. Farver Jr. on the sale of the 1999 Dodge Dakota Sport Pick-up truck in the amount of \$ 1,700.

Recommendation: To dismantle and scrap the 1988 Ford Pick-up truck with 166,461 miles due to no bids received.

Motioned by Mr. Chyko and seconded by Mrs. O'Brien – Gavin to accept the bid from Joe Farver Jr. on the sale of the 1999 Dodge Dakota Sport Pick-up truck in the amount of \$1700.00 effective May 20, 2009. A recommendation to dismantle and scrap the 1988 Ford Pick-up truck with 166,461 miles due to no bids received was motioned by Mr. Chyko and seconded by Mrs. O'Brien – Gavin. An affirmative voice vote was taken.

Item 12. Administrative Reports

- A. Principal's Report – Mr. Bacher**
- B. Director of Student Services Report – Mr. Bacher**
- C. Special Education Director's Report – Mr. Dunkelberger**
- D. Adult/Industry Education Report – Mrs. Gillespie – Addendum I**
- E. Enrollment Report – Addendum J**
- F. Cooperative Education Report – Addendum K**
- G. Superintendent of Record Report – Dr. Bickford**
- H. Public Comment**

Item 12a. Graphics Arts 4 Color Printer Update

Only one bid was received to purchase a fully refurbished 1999 RYOBI 3304H press in the amount of \$ 87,850 from G.E. Richards Graphic Supplies, Inc., Landisville, PA. Approximate retail price on a new machine is in the range of \$ 225,000 - \$ 230,000. Asking for permission to purchase and finance through First Columbia Bank & Trust Co. with a Municipal Lease option. Rates are as follows:

Term	Rate	Payment	Total of Payments @ Interest
36 Months	3.70%	\$ 2,581.97	\$ 92,950.92
48 Months	3.75%	\$ 1973.76	\$ 94,740.48
60 Months	3.80%	\$ 1909.97	\$ 96,598.20

Motioned by Mrs. O'Brien – Gavin to lease the 1999 RYOBI 3304H press from G. E. Richards Graphic Supplies, Inc. with a term of 48 months and seconded by Mr. Chyko to with an understanding that the maintenance agreement begins on September 1, 2009. An affirmative voice was taken.

Item 12b. Stipends

A motion was made by Mr. Suchwala to continue stipends for Mr. Sokoloski and Mr. Dunkelberger and seconded by Mr. Chyko until Mr. Freeman begins as Director of Student Services. An affirmative voice vote was taken.

Item 13. Upcoming Events

Sports Banquet	May 19, 2009
Senior Class Trip to NY City	May 22, 2009
Memorial Day/Offices & School Closed	May 25, 2009
Awards Ceremony	May 27, 2009
Student of the Month Luncheon	May 28, 2009
Baccalaureate @ 6:30p.m.	June 8, 2009
Graduation @ Bloomsburg University 7p.m.	June 9, 2009
Last day of classes	June 9, 2009
FFA State Conference @ Penn State	June 10 – June 12, 2009
Summer School begins	June 11, 2009
PAC Meeting	June 12, 2009
JOC Meeting	June 16, 2009

Motion to adjourn the meeting at 8:17p.m. by Mr. Chyko and seconded by Mrs. O'Brien – Gavin. An affirmative voice vote was taken. An executive session was held from 8:24p.m. – 8:43p.m. to discuss personnel items and negotiations.

Respectfully Submitted,

Mr. Michael Sokoloski
Board Secretary

MS/ac