

Columbia-Montour Area Vocational-Technical School
5050 Sweppenheiser Drive
Bloomsburg, PA 17815-8920
www.cmv.t.us

EMPLOYMENT APPLICATION
NON-INSTRUCTIONAL POSITION

When sending in your application, please also include:

- Act 34 Clearance
- Act 114 Clearance
- Act 151 Clearance
- Resume
- Certificate/License

Name: _____ Date: _____

Address: _____ Home Telephone: _____

_____ Work Telephone: _____

_____ E-mail: _____

Position for which applicant is applying: _____

Minimum acceptable salary: _____ Will you accept the prevailing wage for this position? _____

Do you have a valid driver's license (if required for this position)? _____

Educational Data

<u>School(s) Attended</u>	<u>Major Course of Study</u>	<u>Degree/Certification</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Are you willing to take a physical exam? _____

Do you have any illnesses or have you had any operations that may hinder your ability to perform this job? If so, please describe: _____

Have you ever been convicted of a misdemeanor or felony? _____

Do you have a legal right to live and work in the United States? _____

Have you earned a *School Counts!* Certificate? If so, for what year(s)? *Please circle.*

9th 10th 11th 12th Master Certificate

If you graduated prior to 2005, please mark "N/A."

Previous Employment History

<u>Employer Name, Address, & Phone</u>	<u>Dates Employed</u>	<u>Job Title & Duties</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
Supervisor: _____		_____

<u>Employer Name, Address, & Phone</u>	<u>Dates Employed</u>	<u>Job Title & Duties</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
Supervisor: _____		_____

<u>Employer Name, Address, & Phone</u>	<u>Dates Employed</u>	<u>Job Title & Duties</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
Supervisor: _____		_____

May we contact the above employers? _____

Professional References: (Please do not list family members.)

1. Name/Title _____ Phone _____
Relation to Applicant _____
2. Name/Title _____ Phone _____
Relation to Applicant _____
3. Name/Title _____ Phone _____
Relation to Applicant _____

List any other relevant information we should know when considering you for this position:

The information supplied is to the best of my knowledge true and accurate and I agree that any false or omitted information may disqualify me from employment at a later date.

Signature of Applicant

Date

Pennsylvania school districts shall not discriminate in their educational programs, activities, or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry, or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title Vi, and Section 504 may be obtained by contacting the CMAVTS, 5050 Sweppenheiser Dr., Bloomsburg, PA 17815-8920, Phone 570-784-8040.