

Attention Class of 2012

Senior photos for the 2011-2012 yearbook need to be given to Ms. Andrezze or Mrs. Hart by **Tuesday, November 1, 2011.**

There will be a \$30 late fee for all pictures submitted after this date.

Senior portraits

Photographers from Segall Majestic, a division of Lifetouch, were at the school at the beginning of the school year to take your senior picture. **You do not** have to have your picture taken with this photographer to have your picture in the yearbook. You may go to another photographer, but **it is your responsibility to follow the given guidelines and to submit your picture on time.** If you got your picture taken at the school and do not submit another photo, the company will send your yearbook photo to us.

Guidelines

We want to ensure that the student's face is the focus of the picture. In order to do this, the photos must meet certain requirements to get published in the senior portrait section of the yearbook:

- Standard wallet-sized glossy or larger is preferred. The photo must be close in proportion to 1.5" wide and 2" high.
- **No** images that are blurry or of poor quality, including Polaroid-type prints, proofs, or poorly scanned images.
- Picture needs to be from waist up. No full body poses.
- **No stamped text** on picture such as graduation year or name.
- Appropriate dress
--**School dress code applies.**

Submitting your photos

- We prefer that you submit the picture electronically (on the school website*, CD, flash drive or email). This gives the best quality picture.
- If you must submit a hard copy - write your name on the photo with a felt-tip pen OR place the picture in an envelope with your name on it.
- Give CD, flash drive or picture directly to Ms. Andrezze or Mrs. Hart. If your photographer chooses to email or mail it to us, check with Ms. Andrezze or Mrs. Hart a week before the deadline to make sure it was received.
- Do not cut the photo. If it needs to be cropped, we will do that digitally.

* The yearbook website will be up and running shortly

It is your responsibility to give this information to your photographer. It is also your responsibility to make sure you are dressed appropriately, etc., even if you use the school's photographer. Please make sure that you have the photographer's permission to use their work in the yearbook.

Yearbook advisors and school administrators have the right to deny the inclusion of any photos not following guidelines or deemed inappropriate. In this case, students and parents will have to choose another photo to submit.

This information will be included on the school's web site at www.cmv.t.us.

Other photos needed

We will accept other pictures of events, such as getting ready for dances, competitions, etc. You may give them to the yearbook advisors or e-mail them to either of the addresses listed below. Please get them to us as soon as you have them because we have strict deadlines to meet. Thank you for your help!

Ordering Yearbooks

We are currently taking pre-orders for yearbooks. The pricing is as follows;

\$50 if paid in full by **November 1, 2011**

\$55 if paid in full by **December 23, 2011**

\$60 any time after **December 24, 2011**

Payments can be submitted to Mrs. Hart or Ms. Andrezze, online at www.cmv.t.us* or mailed to:

Columbia Montour AVTS
Attention: Yearbook Advisors
5050 Sweppenheiser Drive
Bloomsburg, PA 17815

Please make checks payable to CMAVTS Yearbook

* The yearbook website will be up and running shortly

The Yearbook Staff

Contact Information

Email: aandrezze@cmvt.us or nhart@cmvt.us

Phone: 570-784-8040 ext. 3433

Website: www.cmv.t.us

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